

MOFA BUSINESS VISIT VISA (Mumbai)- Process & Requirements

1. Copy of MOFA Business Visit Visa Slip – with the endorsement place as Mumbai. ([Click For Sample](#))
2. Valid CR (Company Registration) copy of the Saudi Company. ([Click For Sample](#))
3. Covering Letter from the Local Indian Company (whose name is given at Saudi, while applying for the visa slip) addressed to The Saudi Consulate, Mumbai requesting the above visa in company letter head with proper signature and company seal. Designation should be mentioned same as in the MOFA Business Visit Visa slip. ([Click For Sample](#))
4. Chamber Letter from the Chamber where the Local Indian Company is registered. Should be addressed to The Saudi Consulate, Mumbai. Designation should be mentioned same as in the MOFA Business Visit Visa slip. Chamber Seal must in the letter. ([Click For Sample](#))
5. Original Passport (should have minimum 8 months validity & should contain facing blank pages) + **old passport**.
6. Recent color photo – 4 Nos. (White background, Size 4x6cm, formal dress)

N. B: 1. The designation / job category mentioned in the Covering Letter and Chamber Letter should be the same as the job category mentioned in the visa slip.

2. The profession should be business type like Business Consultant, Marketing Manager, Business Development Manager etc.. (**not** occupational or professional type like *Electronic Engineer, Computer Programmer, System Analyst etc...*then the visa should be Work Visit.)

الرئيسية

مساعدة

المملكة العربية السعودية
وزارة الخارجية
MINISTRY OF FOREIGN AFFAIRS



خدمات التأشيرات الإلكترونية



مستند تأشيرة

الرجاء طباعة المستند ومراجعة ممثلية المملكة لإصدار تأشيرة الدخول

رقم التأشيرة: 7002021242
اسم صاحب الطلب: مؤسسة عبدالرحمن محمد العبدالقادر للمقاولات العامة
الغنوان: الدمام، محمد بن سعود، شارع الملك خالد

تاريخ التأشيرة: 14341008
رقمه: 1024675181

الغنوان	اسم صاحب الطلب	البلد	مدير التسويق	سفرة واحدة - 30	1	تاريخ التأشيرة	رقم التأشيرة
زيارة تجارية	مومياي	الهند	مدير التسويق	سفرة واحدة - 30	1	14341008	7002021242
زيارة تجارية	مومياي	الهند	المدير الفني	سفرة واحدة - 30	1	1024675181	7002021242
زيارة تجارية	مومياي	الهند	المدير	سفرة واحدة - 30	1	1024675181	7002021242

تواصل معنا

البوابة الإلكترونية لوزارة الخارجية

جميع الحقوق محفوظة 1434 هـ / 2012م وزارة الخارجية المملكة العربية السعودية



The Visa Officer
Royal Consulate General Of Saudi Arabia
Maker Tower 'F', 4th Floor,
Cuffe Parade, Mumbai - 400 005

03 February 2014

Dear Sirs

ISSUANCE OF BUSINESS VISA

Mr. Anuj Rathi, Senior Executive Manager, Corporate Trust and Loan Agency, HSBC Securities Services India, holding passport number K6745527, has been working with the Bank since 09 March 2009 and is required to travel to your country for business purposes from 11 February – 13 February 2014.

He is currently residing at 1/601-602, Anmol Apartment, Andheri Kurla Road, Opp Leela Business Park, Andheri (East), Mumbai - 59.

For your information, Mr Rathi will be carrying sufficient funds to cover all expenses, including medicals, incurred by him during his stay in your country. A copy of his credit card is also enclosed for your reference.

We would be grateful for your assistance in granting him the necessary entry visa at the earliest.

Yours sincerely

A handwritten signature in black ink that reads "Priya Chatterjee".

Priya Chatterjee
Vice President – Human Resources
HSBC Securities Services



**The Hongkong and Shanghai Banking Corporation Limited
HSBC Securities Services**

Plot No.139-140 B, Western Express Highway,
Sahar Road Junction, Vile Parle (East), Mumbai-400 057.
Telephone : (91-022) 40357000 Fax : (91-022) 40357469

*Incorporated in Hong Kong SAR with limited liability
Please address all letters to The Manager*



Sec./Visa/037/0226

February 4, 2014

The Royal Consulate General of
Saudi Arabia
Maker Towers 'F', 4th Floor
Cuffe Parade
Mumbai - 400 005

Dear Sirs,h

M/S. THE HONGKONG AND SHANGHAI BANKING CORPORATION LIMITED are members of this Chamber and their Membership Number is BC/0003/O/2010. We understand that their Senior Executive Manager, Corporate Trust and Loan Agency, HSBC Securities Services, India, Mr. Anuj Rathi is visiting Saudi Arabia on their behalf on a business promotion tour.


The Chamber, therefore, recommends that a visa be granted in favour of Mr. Anuj Rathi, for the purpose.

Indian Passport No: K 6745527; Date of Issue: 06/09/2012; Date of Expiry: 05/09/2022

Yours faithfully,



As/


Sanjay M. Gaikwad
Assistant Manager

Established 1836.

Admin Off.: The Ruby, 4th Floor NW, 29 Senapati Bapat Marg, (Tulsi Pipe Road), Dadar (W), Mumbai - 400 028. India. Tel. : +91-22 6120 0200 Fax: +91-22 6120 0213

E-mail : bcci@bombaychamber.com URL : www.bombaychamber.com

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